



## 2. Licence required

Period:  12 months  6 months  3 months

Type:  Canal & River  River only  Houseboat\*

\*Houseboat is a boat not used for navigation with a home mooring on a Canal & River Trust site which has planning consent for residential use.

When do you want the licence to begin? (dd/mm/yyyy):

What was the expiry date of the last licence held for this boat? (dd/mm/yyyy):

If there is a gap between these periods, where has the boat been kept?

## 3. Boat details

Boat name:

Canal & River Trust index number (5 or 6 digits):

If licensed previously, the number should be displayed on either side of the boat

Length (including fenders – correct to one decimal place): Metres      •  or Feet and Inches    •

Beam (width at widest part – to one decimal place): Metres      •  or Feet and Inches    •

Draught (Max. depth below water line when loaded - to one decimal place): Metres      •  or Feet and Inches    •

Year of construction:     Tick here if boat is brand new:

Hull material:  Steel  GRP  Wood  Aluminium  Other

Type of boat:  Narrow boat or barge  Cabin Cruiser  Yacht  Open Boat  Other

Type of propulsion:  Diesel  Petrol  Electric  Hybrid or other technology  Sail  Other unpowered

Engine: bhp     or capacity (cc)

Name of builder/manufacture (if known):

## 4. Boat insurance

Name of insurance provider:

Policy number:

Expiry date (dd/mm/yyyy):

We do not need a copy of the insurance certificate, but we carry out random checks on declarations.

## 5. Boat safety certification

Please enter the relevant details below:

a.  Boat Safety Scheme Certificate number:

Examiner's PIN:    Expiry date (dd/mm/yyyy):

b.  Recreational Craft Directive Declaration of Conformity:

Date of issue (dd/mm/yyyy):       This declaration must be less than four years old (one year for 'sail-aways')

c.  Signed Exemption Declaration is enclosed (see licensing guide)

## 6. Home mooring

Where will the boat be kept when not being used for cruising?

At a home mooring site on a Canal & River Trust waterway

Name of waterway:

Mooring site name:

Canal & River Trust site?  Yes  No

Name and address of mooring site operator if not Canal & River Trust:

At a home mooring site on a waterway operated by a different navigation authority

Name of navigation:

Out of water  The boat cruises continuously

## 7. Declaration

Please tick the relevant boxes

I am over 18 years old (not applicable if the application is for an unpowered boat).

I understand that the licence does not permit the hiring out of the boat to anyone else.

If you intend to use your craft for anything other than private pleasure use.

### Your privacy:

At the Trust, we take processing your data seriously and your details will be dealt with in accordance with the Trust's Privacy Policy.

I confirm that I have read, understood and accept the licence terms and conditions and that the information I have given on this form is correct.

Applicant 1  
Signature

Date (dd/mm/yyyy):

Print Name:

Applicant 2  
Signature

Date (dd/mm/yyyy):

Print Name:

## 8. Calculating the licence fee

**Rate shown on the fee table (prompt or full as applicable):**

The prompt payment price applies to boats being introduced to our waterways for the first time, **providing that the licence is purchased before the boat enters the waterways.** We will also allow the prompt rate for brand new boats providing the application is received no later than two weeks after the issue date of the safety certification.

£      .

**List any discounts you believe you are entitled to, by referring to the notes on the licence fee table:**

If more than one discount applies, the value of each one is calculated on the declining net balance. For example, if the full fee is £300 and the boat is eligible for a prompt payment discount and a historic boat discount, the net payment would be £300 minus 10% (prompt payment discount) = £270 and then minus 10% (historic boat discount) = £243.

£      .

£      .

Supporting evidence must be enclosed. If you need assistance with this, contact Customer Services.

£      .

**Total fee payments:**

N.B. For applications received more than 1 month after the start date, an additional late payment charge of £150 is payable.

## 9. How to pay

**Credit, Debit, or Maestro Card (a £7.50 charge will be applied to all credit cards, but not debit card payments)**

Please be aware you can now licence your craft online at [canalrivertrust.org.uk/licensing](http://canalrivertrust.org.uk/licensing) or by phoning our customer service team on **0303 040 4040** using your debit or credit card. If you still want to post your application then please make sure your contact number is correct as we will need to call you for payment on receipt of your application and if we are unable to contact you this will cause a delay in issuing your licence.

**Direct Debit**

One single instalment (Prompt payment rate applies providing application is made in advance of start date).  
N.B. Providing you are a UK resident, the following instalments options are available.

5 instalments (5 equal payments of the total fee)\*

9 instalments (9 equal payments of the total fee)\*

12 instalments (12 equal payments of the total fee)\*

Please indicate the date each month when you would like us to collect your payment from your bank account:

1st  8th  16th  24th

N.B. Your licence must be paid for in full by its expiry, we will adjust the instalments accordingly.



\*We may research your credit history before allowing this option.

**Cheque – payable to Canal & River Trust and crossed “A/C payee only”**

**Please complete and enclose the separate Direct Debit Instruction form with your bank account details.**

This is downloadable from [canalrivertrust.org.uk/boating/licensing/application-forms-fees-and-useful-downloads](http://canalrivertrust.org.uk/boating/licensing/application-forms-fees-and-useful-downloads) or from Customer Services on **0303 040 4040**. We will notify you in advance of the payment dates and amounts.

Sign up to a monthly newsletter at [canalrivertrust.org.uk/my-trust/register](http://canalrivertrust.org.uk/my-trust/register) to receive updates and the latest news from the Canal & River Trust via email.